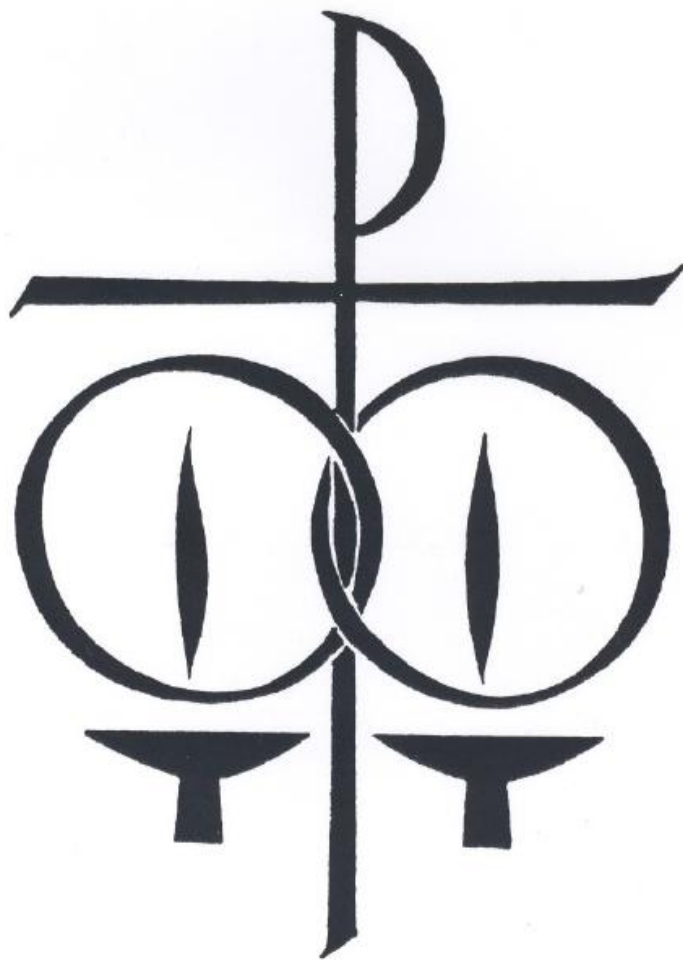


LUTHERAN CHURCH OF THE RISEN LORD

W e d d i n g



G u i d e l i n e s

## A CHRISTIAN WEDDING

### A Note from the Pastor

The Christian wedding is first and foremost a worship of God. It begins in His Name: Father, Son and Holy Spirit. It is regulated by God's commandments and it is only entered into according to His will.

In a Christian marriage, two people come before God's altar to exchange promises of love and fidelity for a lifetime. These are sacred moments and as Moses stood before God on the mountain, so too the couple stands upon Holy Ground; Holy because God meets them, redeems them and blesses them thus making the union Holy.

It is often an unspoken expectation that the church is obliged and exists to provide wedding services regardless of circumstances. A Christian wedding is much more than tradition or sentimentalism. The Christian Wedding is a worship of God. It is not within the church's ability or obligation to conduct worship services for the non-Christian.

We believe your wedding will be more meaningful to you, your families and your guests when careful concern is given to the sanctity of the Church and the worshipful nature of the marriage service. The following guidelines for the ceremony, logistics, things to consider and fees have been established to accomplish these objectives.

If you have any additional questions, please don't hesitate to ask.

We pray your marriage will be a long and blessed one.

Sincerely,

Rev. Michael L Mueller

## **CEREMONY**

### **Your Wedding Team**

So that all things may "be done decently and in order" (I Corinthians 14:40), the Lutheran Church of the Risen Lord (Risen Lord) has assembled a wedding team to help with planning your ceremony at the church and to answer any questions. The team consists of:

Pastor	Rev. Michael L Mueller
Pastor's Administrative Assistant	Diana Goodwin
Director of Music	Kathy Flowers
Organist	Robert Dally
Wedding Coordinator	Kedron Dean

Substitutions must be approved by the Risen Lord wedding team; however, administrative fees will still be applicable.

If proper scheduling guidelines are not followed, e.g. securing the wedding date 4 months in advance, then it may be necessary for the wedding party to obtain their own wedding coordinator and/or organist.

### **Scheduling**

It is advisable to plan your wedding ceremony at least four months in advance. Your preferred date should be approved by the Pastor to ensure that there will be no conflicts. Please note that weddings may not be scheduled during Holy Weeks of Easter and Christmas, without special permission.

The schedule date for use of the church, kitchen and fellowship hall are not considered "firm" until the deposit fees are paid to the church office. Don't find yourself disappointed by forgetting to pay the deposit. There are separate deposit fees for the church (narthex & Nave) and the reception hall (kitchen & fellowship hall).

### **Officiant**

The Pastor of Risen Lord is the official officiant of all weddings at the church. Any rostered Augsburg Lutheran Church Pastor may be invited to participate in accordance with the wedding party's request and with the Pastor's consent.

Clergy from other Christian churches may be used to read the lessons, provided they are not acting in an "official capacity", e.g. robed or vested. Only the Pastor may preach and officiate.

## Music

The wedding service music should focus on keeping reverence, observed upon entering the House of the Lord. Therefore, the Pastor and the Music Director must approve all music used during the ceremony.

Since the wedding ceremony is a Christian worship service, all music must be both Protestant and Christian in character. The Pastor or Music Director can provide you with a list of appropriate musical selections for the prelude, processional and recessional. Music may also be provided using the sound system and a pre-recorded CD, such as follows:

### 17:43 Prelude

- 3:38 Gymnopedie - Satie
- 5:24 Air from the Water Music - Handel
- 5:32 Arioso in A - Bach
- 3:09 Largo from Xerxes - Handel

### 14:35 Processional - the Cross, Groomsmen, Best Man, Bridegroom and Pastor

- 2:57 The Lord's Prayer - Mallote

#### Seating of the Mothers and Grandmothers

- 5:27 Canon in D - Pachelbel

#### Entrance of Bride's Maid (Matron) of Honor, Bridesmaids (Matrons)

- 3:13 Trumpet Voluntary - Clarke

#### Entrance of the Bride

- 2:58 Fanfare Rejoicing - Major A. Richards

### 9:03 Recession of the Bridal Party

#### Cross, Couple, Bride's Parents, Groom's Parents, Pastor

- 1:38 Rejoicing from the Royal Fireworks - Handel
- 3:09 Ave Maria - Bach
- 4:16 Sleepers Wake - Bach
- 3:30 Ode to Joy - Beethoven

## Rehearsal

The Risen Lord wedding team will meet with the entire wedding party at the time of rehearsal (usually the night before the wedding) and will explain the procedures to be followed during the wedding ceremony. All who are expected to play a role in the actual ceremony will need to be at the rehearsal.

## License

You will need to have a wedding license before you can get married. Pastor will not be able to perform the ceremony without a wedding license, no exceptions. Please

check with your governmental offices in your county of residence for applications and procedures.

### **Counseling**

Counseling is a required part of marriage preparation. Risen Lord uses the Prepare and Enrich program published and administered by Life Innovations and designed by David Olson, Ph. D. and Amy Olson. Over 45,000 counselors and clergy throughout the United States use this study. It has helped over 1,000,000 people to identify potential issues in marriage and how to deal with these issues before they become relationship-ending dilemmas. On average, 4-6 counseling sessions with the Pastor are scheduled. More may be scheduled if needed.

The current cost of scoring the Prepare and Enrich program is \$35. It is payable to Life Innovations at the time the survey is administered.

### **Wedding Reception**

Our fellowship hall is available for wedding receptions and should be booked when the wedding is scheduled. A separate building use and clean-up deposit is required. Please reference the fee schedule for this information.

## **LOGISTICS**

### **Seating Capacity**

Risen Lord seats 350 people comfortably.

### **Decorations**

Our Nave provides a setting for a sacred service. Flowers may be placed on the two sconces on either side of the nave, but no decorations are allowed on the altar or on the communion rail. The pews may be decorated, but no nails, screws, wire or anything that may scratch or damage the pews may be used. There is a set of candles that can be used at the end of each pew, but a charge will be assessed for their use.

The altar cloth and the Officiant's stole will reflect the season of the church year.

### **Nave Runner**

If a runner is to be used, it will need to be a minimum of 100 feet long. This will extend from the steps to the rear of the Nave.

### **Candles**

Two altar candles are lit for every service. A unity candle and additional candelabras may be used, but will need to be provided by the wedding party.

## **Photography/Video**

Christian weddings are to be observed with proper dignity. During the service, it is our policy that no photographs are to be taken with a flash or floodlights. Any photographers present should be aware of this. It is the obligation of the families to communicate this information to all those taking photographs. Posed photos can be taken immediately after the ceremony.

Video taping of the ceremony can be done from the baptismal font side of the church. No roving videographer is permitted.

## **Wedding Picture Check List**

This checklist can help you and your photographer with photo ideas. It is not meant to be exhaustive and should only be used as a guideline. A good idea is to get with your photographer prior to your wedding date to determine what photos you want and what photos are not needed. Remember that it is your wedding, not your photographer's.

If you want lots of candid or a photojournalistic style photos, don't bog your photographer down with an exhaustive checklist of posed photos. They will be constantly referring to the notes and gathering people while missing the candid photo opportunities.

### **Pictures Posed in Church Before Ceremony**

- |   |  |
|---|--|
| <input type="checkbox"/> Bride & groom kneeling           | <input type="checkbox"/> Exchange of rings & vows  |
| <input type="checkbox"/> Father giving bride away         | <input type="checkbox"/> Pronouncement of marriage |
| <input type="checkbox"/> Formal of bride & groom together | <input type="checkbox"/> Groom kissing the bride   |
| <input type="checkbox"/> Couple with parents              | <input type="checkbox"/> Couple with families      |
| <input type="checkbox"/> Couple with attendants           | <input type="checkbox"/> Couple with pastor        |

### **Pictures Taken Before Ceremony**

- |  |  |
|--|--|
| <input type="checkbox"/> Bride getting hair done     | <input type="checkbox"/> Nave of church              |
| <input type="checkbox"/> Exterior of church          | <input type="checkbox"/> Narthex of church           |
| <input type="checkbox"/> Bride dressing for ceremony | <input type="checkbox"/> Groom dressing for ceremony |
| <input type="checkbox"/> Bride, full length solo     | <input type="checkbox"/> Groom, close-up             |
| <input type="checkbox"/> Bride with parents          | <input type="checkbox"/> Groom with parents          |
| <input type="checkbox"/> Bride with siblings         | <input type="checkbox"/> Groom with siblings         |

### **Pictures Taken Before Ceremony (continued)**

- |   |  |
|---|--|
| <input type="checkbox"/> Bride with grandparents              | <input type="checkbox"/> Groom with grandparents   |
| <input type="checkbox"/> Bride with maid (matron) of honor    | <input type="checkbox"/> Groom with best man       |
| <input type="checkbox"/> Bride with all attendants            | <input type="checkbox"/> Groom with bridesmaids    |
| <input type="checkbox"/> Bride with groomsmen                 | <input type="checkbox"/> Groom with groomsmen      |
| <input type="checkbox"/> Bride with ring bearer & flower girl | <input type="checkbox"/> Groom with pastor         |
| <input type="checkbox"/> Attendants getting ready             | <input type="checkbox"/> Attendants outside church |

### **Pictures Taken at Beginning of Ceremony**

- |   |  |
|---|--|
| <input type="checkbox"/> Pastor and groom waiting for bride | <input type="checkbox"/> Flower girl & ring bearer         |
| <input type="checkbox"/> Parents being seated               | <input type="checkbox"/> Maid of honor & bridesmaids       |
| <input type="checkbox"/> Bridesmaids walking down aisle     | <input type="checkbox"/> Bride & father walking down aisle |
| <input type="checkbox"/> Everyone at front of church        |  |

### **Pictures Taken at End of Ceremony**

- |   |  |
|---|--|
| <input type="checkbox"/> Recessional of bride & groom | <input type="checkbox"/> Reception line exiting church |
|---|--|

### **Pictures at Reception**

- |  |  |
|--|--|
| <input type="checkbox"/> Close-up of rings                 | <input type="checkbox"/> Newlyweds first dance           |
| <input type="checkbox"/> Cake table                        | <input type="checkbox"/> Father's dance with bride       |
| <input type="checkbox"/> Cutting the cake                  | <input type="checkbox"/> Flower girl & ring bearer dance |
| <input type="checkbox"/> Couple feeding cake to each other | <input type="checkbox"/> Wedding party dance             |
| <input type="checkbox"/> Best man toasting couple          | <input type="checkbox"/> Guests dancing                  |
| <input type="checkbox"/> Musicians / DJ                    | <input type="checkbox"/> Groom cutting groom cake        |
| <input type="checkbox"/> Candid photos of guests           | <input type="checkbox"/> Gift table                      |

### **Pictures at End of Reception**

- |  |   |
|--|---|
| <input type="checkbox"/> Bride tossing bouquet   | <input type="checkbox"/> Groom tossing garter |
| <input type="checkbox"/> Maiden catching bouquet | <input type="checkbox"/> Man catching garter  |
| <input type="checkbox"/> Newlyweds getaway       | <input type="checkbox"/> Getaway car leaving  |

### **Pictures at Post Reception Party**

- |   |   |
|---|---|
| <input type="checkbox"/> Post reception party | <input type="checkbox"/> Parents together |
|---|---|

## THINGS TO CONSIDER

### Homily Lesson Suggestions

Genesis 2:18-24	Philippians 2:1-5	Ephesians 5:21-33
Ecclesiastes 4:12	Matthew 19:4-6	I John 1, 2, 4:16-17
I Corinthians 13	I Peter 3	Joshua 24:1-2a, 14-18
John 6:51-58	Ruth 1:16-17	Psalm 23
John 2:1-11	Psalm 100	Ephesians 2:8-10
Psalm 128	Philippians 4:4-7	John 13:34-35

### Conduct

It is expected that the members of the wedding party and guests will conduct themselves in a manner befitting the atmosphere of a place of worship. Prior to the rehearsal and the wedding, we expect the members of the wedding party to refrain from the use of alcoholic beverages in the church building. Smoking is not permitted in the church building, anywhere and at any time.

Responsible use of alcohol is permitted at the reception, but only in the Fellowship Hall.

### Send-Off

It is recommended for the bride and groom's send-off to refrain from throwing birdseed, rice, releasing balloons or doves. If you have any questions about what is appropriate, please consult Pastor.

## FEES

### Wedding Fees

Fees and Honorarium for the Pastor, Music Director, Organist, Wedding Coordinator, building usage and administrative costs should be paid at the rehearsal. The fees can be given to the wedding coordinator. Please see the fee schedule for an itemized list of fees.

<u>Who or What</u>	<u>Active Members</u>	<u>Others</u>
Pastor	discretionary	\$250
Organist	\$75	\$150
Music Director	by usage (0-\$50)	0-\$100
Wedding Coordinator	\$75	\$150

<u>Who or What (con't)</u>	<u>Active Members</u>	<u>Others</u>
Nave	free	\$200
Fellowship Hall	\$75	\$200
Kitchen	\$75	\$200

(Pastoral Services: There is no set fee for members. Payment amount is at the discretion of the Wedding Party as an expression of gratitude for time and effort spent in counseling, preparations and conducting the wedding.)

### **Cleaning Deposits**

Please note that Risen Lord requires a refundable \$200 cleaning deposit for the Nave and Narthex, due at the time of scheduling the wedding. If the wedding is cancelled, the deposit will be forfeited.

Since most weddings take place on Saturday night and Risen Lord has regularly scheduled worship services on Sunday morning, cleaning is required after the wedding. It is the obligation of the wedding party to make sure the Nave and church are left how they were found. If the cleaning is up to par, the \$200 deposit will be returned; otherwise it will be paid to the cleaning staff.

### **Reception Usage and Deposit Fees**

The Fellowship Hall and Kitchen have a separate refundable \$200 clean-up fee.

If a caterer is used, proper arrangements will need to be made for the caterer to access the building before the wedding for set-up and after the wedding for clean up. The caterer is responsible for cleaning the kitchen which includes removing any garbage created by food preparation. If the kitchen and/or fellowship hall are not cleaned in a timely manner, the cleaning deposit will not be refunded.

The Wedding Party is responsible for clearing all food and drink from the Fellowship Hall, washing any plates, silverware or serving dishes, and returning all furniture to its original place immediately following the reception. Failure to perform these tasks may constitute forfeiture of all or a portion of the Security Deposit.

Remember that the church building must be cleaned and vacated no later than 10:00 p.m. sharp the day of usage!

# Wedding Day Emergency Kit

A checklist of things every bride have for her wedding day.

## Grooming

- |   |   |
|---|---|
| <input type="checkbox"/> hand lotion, wet wipes     | <input type="checkbox"/> curling iron, hot rollers            |
| <input type="checkbox"/> tissues                    | <input type="checkbox"/> hairdryer                            |
| <input type="checkbox"/> cotton balls, cotton swabs | <input type="checkbox"/> brush, comb                          |
| <input type="checkbox"/> makeup                     | <input type="checkbox"/> hairspray, hair gel                  |
| <input type="checkbox"/> makeup remover             | <input type="checkbox"/> bobby pins, hair elastics, barrettes |
| <input type="checkbox"/> lipstick in shade worn     | <input type="checkbox"/> headband or clips to pull hair back  |
| <input type="checkbox"/> nail polish in shade worn  | <input type="checkbox"/> toothbrush, toothpaste, floss        |
| <input type="checkbox"/> nail polish remover        | <input type="checkbox"/> mouthwash                            |
| <input type="checkbox"/> nail file                  | <input type="checkbox"/> baby powder                          |
| <input type="checkbox"/> tweezers                   | <input type="checkbox"/> deodorant                            |
| <input type="checkbox"/> small grooming scissors    | <input type="checkbox"/> perfume                              |
| <input type="checkbox"/> small hand towel           | <input type="checkbox"/> lint brush                           |

## Attire

- |   |  |
|---|--|
| <input type="checkbox"/> clear nail polish for pantyhose runs | <input type="checkbox"/> safety pins/sewing kit w/dress colors |
| <input type="checkbox"/> extra earring backs                  | <input type="checkbox"/> sewing tape (for rips or hems)        |
| <input type="checkbox"/> extra buttons                        | <input type="checkbox"/> small scissors (for thread)           |
| <input type="checkbox"/> flat shoes for the reception         | <input type="checkbox"/> club soda or other stain remover      |
| <input type="checkbox"/> extra pantyhose                      | <input type="checkbox"/> iron                                  |

## Health/Medical

- |  |   |
|--|---|
| <input type="checkbox"/> antacid                 | <input type="checkbox"/> bandages                           |
| <input type="checkbox"/> benedryl, prescriptions | <input type="checkbox"/> pepto bismal                       |
| <input type="checkbox"/> aspirin, pain relievers | <input type="checkbox"/> feminine hygiene (tampons, liners) |

## Miscellaneous

- |  |   |
|--|---|
| <input type="checkbox"/> directions to church / reception    | <input type="checkbox"/> small flashlight                 |
| <input type="checkbox"/> breath mints                        | <input type="checkbox"/> folding utility knife            |
| <input type="checkbox"/> cell and home phone numbers of all  | <input type="checkbox"/> duct tape                        |
| <input type="checkbox"/> contact information for all vendors | <input type="checkbox"/> Bible                            |
| <input type="checkbox"/> snacks                              | <input type="checkbox"/> cooler (juice and bottled water) |